



**Mayo COUNTY COUNCIL**

**NON PRINCIPAL PRIVATE RESIDENCE (NPPR) CHARGE  
UNDER THE LOCAL GOVERNMENT (CHARGES) ACT 2009**

**Please return to:**

**Finance Office, Mayo County Council, Aras An Chontae, Castlebar, Co. Mayo**

**DECLARATION BY OWNER OF A PROPERTY THAT THEIR PROPERTY IS  
UNSUITABLE FOR USE AS A DWELLING WITHIN THE MEANING OF THE ABOVE  
ACT**

Name of Owner _____
Address of Owner _____
Contact Tel No _____

Property which is being declared by owner as "unsuitable for use as a dwelling" – PLEASE GIVE FULL ADDRESS

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\_\_\_\_\_

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When was the property last occupied (date & year) \_\_\_\_\_

Does the property have a sound roof - YES OR NO \_\_\_\_\_

If NO, please give details of why it is deemed unsound

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Is the property affected by dampness - YES OR NO \_\_\_\_\_

If YES, please give details of where it is damp, rooms affected etc

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Does the property have an indoor water supply - YES OR NO \_\_\_\_\_

If NO, is this because the supply has been temporarily disconnected or did it ever have a water supply - please give details

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Does the property have an indoor toilet, WHB - YES OR NO \_\_\_\_\_

Does the property have an indoor shower or bath - YES OR NO

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Outline details of the heating system in the property (solid fuel fire only, radiators, storage heating etc).

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**THE FOLLOWING DOCUMENTS MUST BE INCLUDED WITH THIS DECLARATION:-**

- ✓ Photographs to show an external view of property and internal view of property
- ✓ Site location map with property clearly marked thereon

**I hereby declare that the information provided by me, the owner of the above property, which I am determining as "unsuitable for use as a dwelling" is true and correct to the best of my knowledge and I fully understand that if this statement is incorrectly made by me, I am liable for charges, penalties and fines as set out in the Local Government (Charges) Act 2009**

**I further undertake to notify Mayo County Council if this property is refurbished or if repairs are carried out to it which would render it suitable for use as a dwelling OR if the property is occupied again**

**Signed:** \_\_\_\_\_  
**Owner of property deemed "unsuitable for use as a dwelling"**

**Date :** \_\_\_\_\_

**Witnessed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Peace Commissioner or Commissioner of Oaths**