

FORM OF APPLICATION FOR A REGULARISATION CERTIFICATE *Article 20C(2)*

**Building Control Acts 1990 and 2007
Application for a Regularisation Certificate**

Building Control Authority:

Mayo County Council
Fire Station HQ
Humbert Way
Castlebar
Co. Mayo
F23 V089

OFFICIAL USE

Date Received _____

Register Ref. _____

Entered on _____

Entered by _____

Fee Received _____

Application is hereby made under Part IIIA of the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to which the accompanying drawings apply.

1. APPLICANT: Owner / Leaseholder (delete as appropriate)

FULL NAME: _____

ADDRESS: _____

SIGNATURE: _____

TELEPHONE NO: _____

DATE: _____

Owner of works or building (if different to above):

NAME: _____

ADDRESS: _____

2. Location of works or building: _____

3. Classification of works or building

Construction of new building - YES NO

Material alteration- YES NO

Material change of use- YES NO

Extension to a building- YES NO

4. Description of works or building: _____

5. Where a change of use applies:
(a) Existing use _____
(b) New use _____

6. Works involving the construction of a new building, or a building the material use of which is being changed—
(a) Number of basement storeys _____
(b) Number of storeys above ground level _____
(c) Height of top floor above ground level _____ (metres)
(d) Floor area of building _____ (sq. metres)
(e) Total area of ground floor _____ (sq. metres)

7. Works involving an extension or the material alteration of a building:
Floor area of extension _____ (sq. metres)
Floor area of material alteration _____ (sq. metres)

8. Planning Permission for the works or building in question:
Date Planning Permission was granted: _____
Planning Reference No: _____

9. Date construction started: _____
Is construction of the building completed?: YES NO
Date of completion: _____
Is the building occupied or operational?: YES NO
Is the building still under construction?: 25% 50% 75%
Have any modifications to the original design been made during construction?: YES NO
If yes, was planning permission sought (if necessary) for the modifications?: YES NO
10. Amount of Fee (accompanying this application) € _____