

**NOTICE OF ASSIGNMENT OF ASSIGNED CERTIFIER**  
**(Notice of Assignment of Person Assigned to Inspect and Certify Works)**

**Building Control Authority:**

Mayo County Council  
Fire Station HQ  
Humbert Way  
Castlebar  
Co. Mayo  
F23 V089

**Unique Identifier:** \_\_\_\_\_  
*(for official use only)*

1. This notice of assignment relates to the following building or works:

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2. As the building owner, I have assigned the following person as Assigned Certifier, being a person named on a register maintained pursuant to Part 3 or Part 5 of the Building Control Act 2007 or Section 7 of the Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969. I am satisfied having regard to the Code of Practice for Inspecting and Certifying Buildings and Works that the person so assigned is competent to inspect the building or works and to coordinate the inspection work undertaken by others, and to certify the building or works for compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works concerned.

Name: \_\_\_\_\_

Qualification(s): \_\_\_\_\_ Registration No.: \_\_\_\_\_

On behalf of: \_\_\_\_\_ (Company/Practice name where relevant)

Address: \_\_\_\_\_

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Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Practice registration number (where relevant): \_\_\_\_\_

3. Any requests under the Building Control Act 1990 for plans, documents, specifications and other information, as may be necessary to show that the building or works, if built in accordance with the design proposed, will comply with the requirements of the Building Regulations, may be directed to the person so assigned.

4. I undertake to notify the Building Control Authority in writing of any change in the person assigned to inspect and certify the building or works as notified herein.

**Building Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_