

**Application form seeking that a Group Water Supply Scheme be taken in charge by Irish Water under Section 95 of Water Services Act, 2007.**

*April 2016*

**LOCAL AUTHORITY:**



In accordance with Section 95 of the Water Services Act, 2007. We the undersigned, being the representatives\* of the \_\_\_\_\_ Group Water Supply Scheme, hereby request the Take Over of the Scheme by Irish Water.

We make this application on behalf of the members of the Scheme, who have signed their consent and we confirm that the signatures on the attached consent forms are signed by the individual members of the Scheme.

We attach the following documentation in order to enable the application to be considered:

1. Fully completed application form, including schedule of assets and Wayleaves
2. Fully completed Consent forms signed by not fewer than 2/3 of the members of the Group Scheme
3. A connections listing setting out the names, correspondence addresses, connection addresses, category of connection etc. for each connection on the scheme.
4. As constructed drawings of the scheme as per Irish Water's requirements
5. Wayleave agreements (where relevant)

We hereby declare that the accounts of the Group are up to date. We also confirm, to the best of our knowledge, that there is no money due by the Group to any person or body and that there are no outstanding claims against the group.

**Signed by:**

**Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Treasurer:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*Representatives can be committee members, Trustees, Board of Directors of Company or of Co-operative.

## Section 1 Scheme Summary Details

Item	Details to be provided	Answer
Local Authority Scheme Reference Number	<i>Specific scheme reference Number ( if any) in Local Authority</i>	
Name of Group Water Supply Scheme	<i>Local name for scheme</i>	
If Scheme is set up as a Company or co-operative, please provide details		
Scheme Contact Details for Chairperson	<i>Name, address and contact details of Group Scheme Chairperson</i>	Name _____ Address _____ _____ Email address _____ _____ Phone Number _____
Scheme Contact Details for Secretary	<i>Name, address and contact details of Group Scheme Secretary</i>	Name _____ Address _____ _____ Email address _____ _____ Phone Number _____
Scheme Contact Details for Treasurer	<i>Name, address and contact details of Group Scheme Treasurer</i>	Name _____ Address _____ _____ Email address _____ _____ Phone Number _____
Scheme Contact Details for Manager	<i>Name, address and contact details of Group Scheme Manager, if one is in place</i>	Name _____ Address _____ _____ Email address _____ _____ Phone Number _____



### Section 3 History of Taking in Charge application process to date

Item	Answer
Date of original or previous Application to the Local Authority to take the Scheme in charge.	
Date the Scheme was initially assessed by the Local Authority for taking in charge	
Date that Notice of Motion for taking in charge was approved by Members of the Local Authority or other commitment was made by the Council to take the scheme in Charge	
Date that Manager's Order to take Scheme in Charge was signed by County Manager /Chief Executive / Delegated officer	
Who in Local Authority completed or will complete the assessment on the application to have Scheme taken in charge.	

## Section 4 Customer Information

Item	Details to be provided	Answer
Has full list of connections been compiled	<i>Yes/No</i>	
No. of Domestic Connections	<i>Total no. of <b>individual</b> connections to single domestic units.</i>	
No. of non-Domestic Connections	<i>Total no. of <b>individual</b> connections to single Non-domestic units</i>	
Combined connections	<i>Total no. of connections serving a <b>combined domestic and non-domestic unit</b></i>	
Are there any significant users on the scheme	<i>Yes / No</i>  <i>Details of volumes required</i>	

## Section 5 Current Billing Information

Item	Details to be provided	Answer
Are domestic customers billed by the Group Scheme	<i>Yes/No</i>	
Are non-domestic customers billed by the Group Scheme	<i>Yes/No</i>	
Are non-domestic customers billed by the Local Authority	<i>Yes/No</i>	
Is the Scheme billed by the Local Authority on basis of a bulk meter	<i>Yes/No</i>	
Frequency that bills are issues on bulk meter readings	<i>Monthly / Quarterly / Semi annually or annually</i>	
Are there water charges due to the Local Authority at date of this application	<i>Yes / No</i>  <i>How much</i>	<hr/> <hr/>



Item	Details to be provided	Answer
Does supply have Chlorine Boosting	Yes/No  If Chlorine Boosting and/or dosing then give details of dosing pumps, number, model, valving, bulk storage, electrical details, etc. to be supplied	
Who currently maintains and repairs network	<i>Group Scheme members/ Contractor/ other arrangements (please provide details)</i>	
Are maintenance records available (copy invoices)	Yes/No	
What is the minimum cover for pipelines		
Are all pipelines on Public Roads	Yes/no	
If all pipelines are not on Public Roads, please state what length of pipelines are not on public road	<i>Off road length km</i>	
Can networks be scoured effectively	Yes/No	
Are there sufficient valves, fittings, sub-meters, marker posts etc on the scheme on the network	Yes/No	
Are all valves, fittings, sub-meters, marker posts etc operable and accessible	Yes/No	
Is the level of unaccounted for water (UFW) in network known	Yes/No	
What is the level of UFW		
Is Scheme bulk metered	Yes/No	
Water usage (m <sup>3</sup> /per km/ per hour), based on most recent usage data within last month	<i>Based on bulk metering or other data. Indicate basis of calculation</i>	
<b>Estimated annual water usage</b>	<i>Based on bulk metering or other data. Indicate basis of calculation</i>	

Item	Details to be provided	Answer
Are all domestic connections metered and details provided on the Connections schedule attached	<i>Yes/No</i>	
Are non-domestic /mixed connections metered and details provided on the Connections schedule attached	<i>Yes/No</i>	
Are pressure levels adequate throughout the network i.e. $\geq 1.5$ bar	<i>Yes/No</i>	



## Section 7 Details regarding Assets and Wayleaves

Item	Details to be provided	Answer
No. of Wayleaves	<i>No. of wayleaves on scheme, as listed on attached schedule</i>	
Status of Wayleaves	<i>Status of Wayleaves – how many are various stages– Agreed, not in place or Pending</i>	<i>Number agreed _____</i> <i>Number not in place _____</i> <i>Number pending _____</i>
Are there watermains on lands that are not covered by wayleaves	<i>Yes / No</i>	
Land Acquisition Involved	<i>No. of Land acquisitions involved on scheme.</i>	
Status of the Land Acquisitions Involved	<i>Status of Land Acquisitions– how many are various stages– Agreed, not in place or Pending</i>	<i>Number agreed _____</i> <i>Number not in place _____</i> <i>Number pending _____</i>

**Wayleaves Schedule**

**Group Scheme Ref No:** \_\_\_\_\_ **LOCAL AUTHORITY:** \_\_\_\_\_

**Group Scheme Name** \_\_\_\_\_

Reference No on Map	FOLIO No.	ADDRESS OF LANDS	Details of Transaction with Landowner	Details and Comments
			Owner Name	
			Postal Address of Lands	
			Date wayleave documentation issued	
			Has wayleave been signed	Yes/No
			Has compensation been sought/paid	Yes/No
			Owner Name	
			Postal Address of Lands	
			Date wayleave documentation issued	
			Has wayleave been signed	Yes/No
			Has compensation been sought/paid	Yes/No
			Owner Name	
			Postal Address of Lands	
			Date wayleave documentation issued	
			Has wayleave been signed	Yes/No
			Has compensation been sought/paid	Yes/No

**LAND TRANSFER SCHEDULE**

Group Scheme Ref No: \_\_\_\_\_ **LOCAL AUTHORITY:** \_\_\_\_\_

Group Scheme Name \_\_\_\_\_

Reference No	Folio Number	ADDRESS OF LANDS	Details of Transaction with Landowner	Details and Comments
			Owner Name	
			Address of Owner	
			Date Land Transfer documentation issued	
			Has Land Transfer documentation been signed	Yes/No
			Has compensation been sought/paid	Yes/No
			Owner Name	
			Address of Owner	
			Address of Lands	
			Date Land Transfer documentation issued	
			Has Land Transfer documentation been signed	Yes/No
			Has compensation been sought/paid	Yes/No
			Owner 3 Name	
			Address of Owner 3	
			Address of Lands 3	
			Date Land Transfer documentation issued	
			Has Land Transfer documentation been signed	Yes/No
			Has compensation been sought/paid	Yes/No