

**Checklist for Applicants to be submitted with Application Form A**

**Applicant:**

**Name and Address of property for funding:**

		<b>Applicant to fully complete</b>	<b>Department use only</b>
1.	Funding sought	€	€
2.	Funding stream		
3.	Name & address of property for funding		
4.	Contact number		
5.	Estimated total project cost	€	€
6.	Estimated matching expenditure	€	€
7.	BHIS or other Exchequer Funding allocation, if applicable	€	€
8.	Has applicant spoken to a conservation professional in relation to the project	Y/N	Y/N
9.	Method Statement included	Y/N	Y/N
10.	Photographs of structure included	Y/N	Y/N
11.	Statutory requirements adhered to	Y/N	Y/N
12.	Project details supplied	Y/N	Y/N
13.	Form A completed	Y/N	Y/N
14.	All required additional documents included	Y/N	Y/N

**For Local Authority Official Use Only**

1	Date Application Received	
2	Form A fully completed	Y/N

I hereby declare that I have examined this BHIS grant application form A received from the applicant and that all is in order for processing.

Signed: \_\_\_\_\_ Grade: \_\_\_\_\_

Date: \_\_\_\_\_

Counter Signed: \_\_\_\_\_ Grade: \_\_\_\_\_