MAYO COUNTY COUNCIL | UPST**ART**

Arts & Disability Funding Scheme

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| INFORMATION FOR APPLICANTS |

Mayo County Council’s UPST**ART** programme aims to:

1. Incentivise quality artistic collaborations between groups/people with disabilities, artists, arts venues and organisations within County Mayo.

2. Support opportunities for people with disabilities to develop arts projects in celebration of International Day of Persons with Disabilities, 3rd December.

Applications will be assessed under the following criteria:

* Artistic Quality of the proposed activity/event
* Track record of the applicant
* The benefit of the support to applicant
* The extent to which People with Disabilities are involved in the planning/development of the project/event
* Matching resources

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| APPLICATION DETAILS |

SECTION A: Contact Details

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the case of applications from a group/organisation, please provide details for the main contact person for the project/event if different from above.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION B: Project information**

1. Project/Event title:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Project/Event Overview: In no more than 500 words, please give details of your Project/Event. Please ensure that the following questions are addressed, as appropriate to your proposed activity.
* What will happen, where & when?
* Who will be involved and who will lead (the project) artistically?
* Who is the audience for the event?
* How were people with disabilities involved in planning the project?
* How will people with disabilities benefit?

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1. Overview of main personnel involved in the project including previous experience.

(Please include supporting material\* such as letters of support, CVs of people involved (max 2 page), weblinks, 6-8 images of previous work in a separate document, testimonials by project participants, reports etc)

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\*Please ensure that all supporting material is correctly titled e.g. joebloggsCV

1. Timeframe - When will your project start and what is the event/ exhibition/ performance date?

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**SECTION C: Project/event budget.**

UPSTART funding will be attributed towards certain items of expenditure, primarily artists’ fees and materials costs. Please account for all relevant costs in the table below. Please ensure that any matched funds/ support in kind is accounted for.

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| **ITEM** |  |
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| **Expenditure** |  |
| Artists fees (please clarify, Hourly rate-number of hours) |  |
| Access Support e.g. Support staff (please clarify, hourly rate-number of hours)  |  |
| Technicians Fees |  |
| Venue hire |  |
| Equipment hire |  |
| Art materials |  |
| Exhibition Cost e.g. hanging work |  |
| Publicity |  |
| Administration |  |
| Documentation |  |
| Travel/subsistence |  |
| Refreshments |  |
| Total Expenditure |  |
|  |  |
| **Income** |  |
| Box Office  |  |
| Grant income |  |
| Arts council income |  |
| Other grant income. |  |
| In kind support. |  |
| Total Income |  |
| Less Total Expenditure |  |
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| **Amount Requested from Mayo County Council Arts Office** | **€** |

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| APPLICATIONS TO: |

Applications are assessed by external experts. It is in your interest to ensure that all information requested is provided.

To facilitate assessment, it is preferable to type your application form. If this is not possible, please use a black biro and write in BLOCK CAPITALS.

Please ensure that all supporting documentation files are titled clearly i.e. JoeBloggsCV

Supporting material can only be accepted in ms word or pdf formats. Material submitted on alternative platforms will not be accepted e.g. G-Drive/Google Docs etc. Submissions will be presented to the selection panel in digital format.

**Applications must be in MS Word format and titled ‘UPSTART’ and should be submitted to:**

**MAYO COUNTY COUNCIL ARTS SERVICE,**

**MAYO HOUSE,**

**MONEEN,**

**CASTLEBAR,**

**CO. MAYO,**

**F23 N504**

**T: 094 9064363**

**E:** **doconnor@mayococo.ie**

**W:** [**www.mayo.ie/arts**](http://www.mayo.ie/arts)

**Closing Date 5pm, thursday 14 March, 2024.**

Applications submitted after this time will not be accepted.

For queries please contact Damien O’Connor, Arts and disability coordinator, Mayo County Council Arts Service:

T: 094-9064363 E: doconnor@mayococo.ie.

**Mayo County Council will acknowledge receipt of your application**

***Supported by Mayo County Council and the Arts Council.***